**Virginia Tech International Co-Curricular Financial Agreement**

**Student Full Name (as written on passport):** Click here to enter text.

**Student Date of Birth:** Click here to enter a date.

**Program Name:** Click here to enter text.

**Program Location:** Click here to enter text.

**Program Dates:** Click here to enter text.

**Program Leaders:** Click here to enter text.

**Deposit Amount:** Click here to enter text.

**Program Cost:** Click here to enter text.

**Payment deadlines: (List payment deadlines and amounts)**

Click here to enter text.

Click here to enter text.

1. PROGRAM COST

1. The deposit, which must accompany this agreement, is NON-REFUNDABLE and counts toward the total cost of the program.
2. All payments are NON-REFUNDABLE, unless the program is cancelled by the university, and then the balance of all payments will be returned less the actual expenses that have been incurred prior to the cancellation date (e.g. Airfare).
3. The cost of the program (above) includes group transportation for all programmed travel, including air transportation from the airport designated in the program materials; three meals a day; accommodations on a shared-room basis; entrance fees to scheduled sites and events; and CISI travel insurance. The program cost is subject to change if a change in currency exchange rates or other exigency makes it necessary.
4. Not included are additional meals, private meals when group dining arrangements have already been paid, any travel that is not a part of the organized program, personal entertainment, medical expenses, passport fees, laundry and other personal expenses.
5. Payment of the program fee should be made out to Treasurer, Virginia Tech and taken to the Bursar’s Office.
6. The total program cost must be paid in full by the payment deadlines indicated. Deferred payments are not possible because Virginia Tech cannot make travel and other arrangements on behalf of participants on a credit basis. Failure to render full payment by the dates indicated may result in the participant being dropped from the program. This provision is extremely important and will be rigidly observed.

2. RESIGNATIONS

All resignations from the program must be submitted in writing to Eliza Wethey.

I have read, and I accept the charges, terms and policies stated in the Virginia Tech International Co-Curricular Financial Agreement Procedures/Regulations.

Student’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_

Parent’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

(Parent’s signature required only if student is under the age of 18 years.)