

Finding Volunteers through



&

Volunteer Solutions

VT Engage

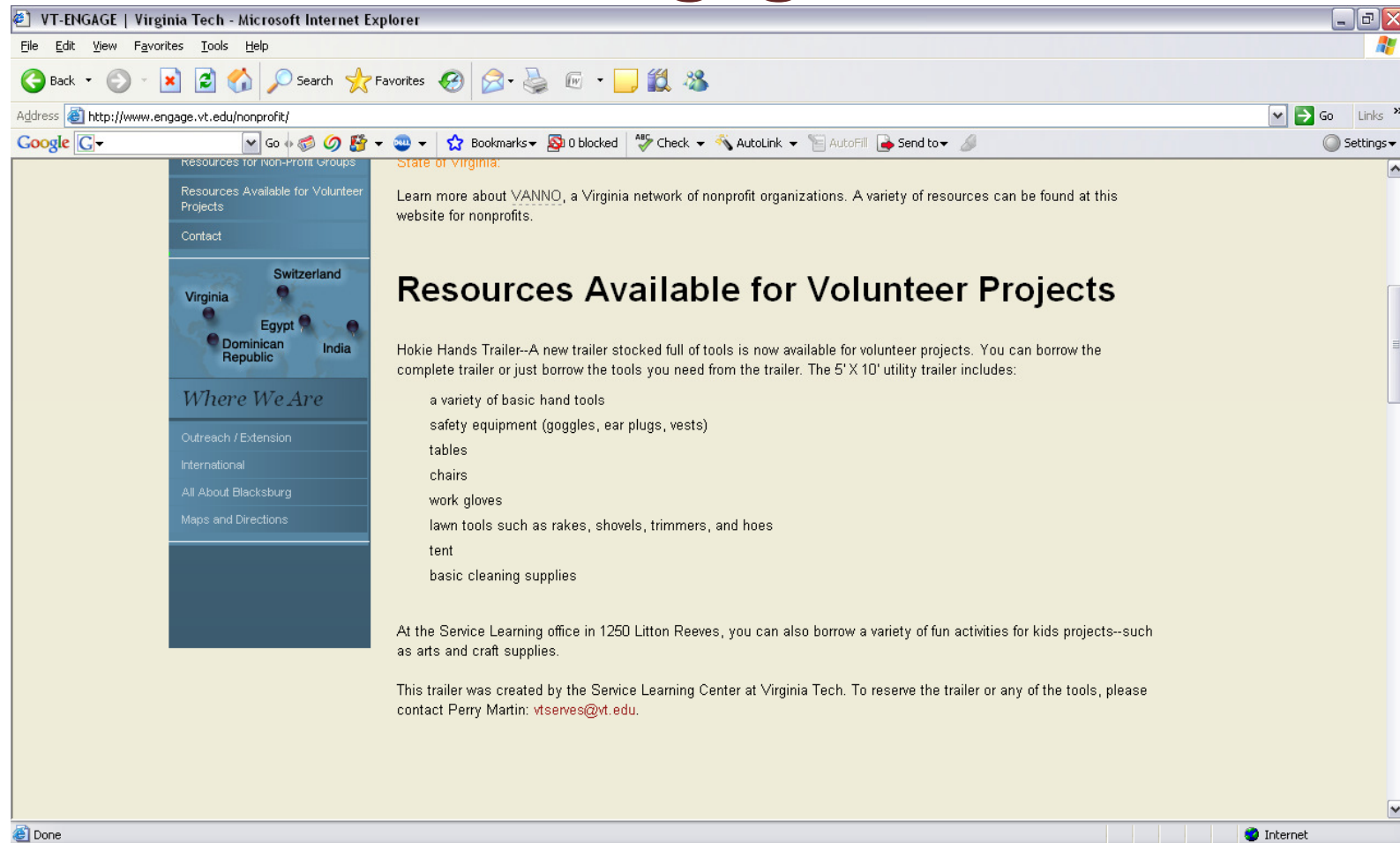
www.engage.vt.edu

The screenshot shows the VT Engage website in a Microsoft Internet Explorer browser window. The browser's address bar displays <http://www.engage.vt.edu/>. The website's header features the Virginia Tech logo with the tagline "Invent the Future" and navigation links for "We Remember", "My VT", "VT News", and "Campaign for Virginia Tech". A search bar is also present. The main content area includes a "QUICKLINKS" sidebar with options like "Virginia Tech Home", "Outreach and International Affairs", "Service-Learning Center", "VT-ENGAGE Home", "Mission", "History", "Recent News", "Find volunteer opportunities", "Pledge/Update your service hours", "Add your service group and find volunteers", "Roxie Projects", "Teach for Madame", "Remembrance Projects", "Resources for Non-Profit Groups", and "Resources Available for Volunteer Projects". The central banner features three images: a woman speaking at a podium, two women looking at a document, and a group of people high-fiving. Below the banner, the text reads "Are you engaged yet? Find a place to volunteer your time and talents!". The "Volunteers Needed A.S.A.P." section details a project for the AARP--American Association of Retired People, with a date of Aug. 1 & 2, time of 10 AM-10 PM, and location of Farmer's Market parking lot in downtown Blacksburg. The "Total Hours Pledged: 479,996" and "Total Hours Served: 327,195" are displayed. A prominent orange button labeled "Pledge/Record Service" is visible, along with a link to "Click here to pledge and record your volunteer service."

VT Engage is referring students, faculty & staff to Volunteer Solutions to find great volunteer opportunities.

VT Engage

www.engage.vt.edu



VT Engage is making volunteering easy for students and for non-profits by providing tools and referrals.

How To Use Volunteer Solutions

- Register with Volunteer Solutions (15 minutes)
- Create Your Listing (3-5 minutes per listing)
- Get to know your new volunteers (priceless!)



Step One: Get Ready to Register

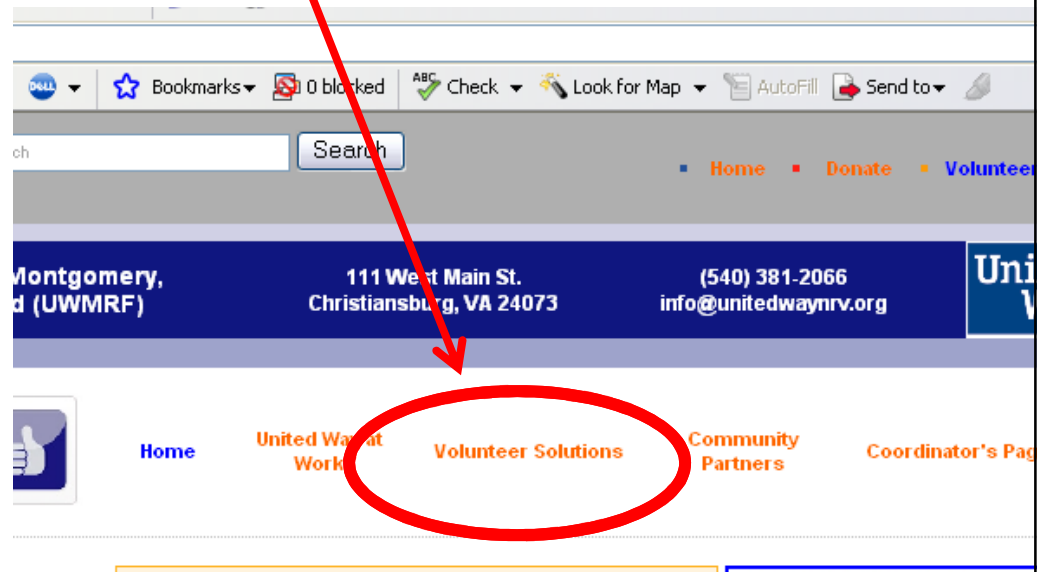
- Registration is easy, free, and useful for many purposes.

- Go to www.unitedwaynrv.org

- Click on Volunteer Solutions

- You'll need a few things:

your organization's name, EIN number, mission statement, & contact person's info



Step One: Register

Search Favorites

rf/jorg/dir-all.html

Welcome to Volunteer Solutions

Blacksburg
United Way of Montgomery, Radford & Floyd
United Way

United Way of Montgomery, Radford and Floyd is able to provide Volunteer Solutions to the N Valley courtesy of a grant from the Town of Blacksburg. Our United Way's community building focused on generating and providing our local community with resources to build support for needs. Thank you for caring!

[We just added a "Community Calendars" page - if you are looking for events throughout the community, check it out here!](#)

powered by

[Home](#) | [Login](#) | [Search](#) | [Spotlight](#) | [Calendar](#) | [Agencies](#) | [Opportunities](#) | [Board Connections](#) | [Product Connections](#) |

1. Log In

2. Separate Log In for Agencies

3. Register Here

Username

Password

Remember my login on this computer

[We have a separate login for agencies](#)
[I do not have an account and would like to register](#)
[Forgot your password?](#)

Our mission is to provide each person s

Agency Login

REGISTERED AGENCIES

Agency Name

Password

[Forgot your password?](#)
[Need help logging in?](#)

NEW AGENCIES

[Register here!](#)
[Who should sign up?](#)
[FAQ](#)

Step TWO: Starting New

Welcome to Volunteer Solutions

United Way of Montgomery, Radford & Floyd

United Way

United Way of Montgomery, Radford and Floyd is able to provide Volunteer Solutions to the N Valley courtesy of a grant from the Town of Blacksburg. Our United Way's community building focused on generating and providing our local community with resources to build support for needs. Thank you for caring!

[We just added a "Community Calendars" page - if you are looking for events throughout the community, check it out here!](#)

[Home](#) | [Login](#) | [Search](#) | [Spotlight](#) | [Calendar](#) | [Agencies](#) | [Opportunities](#) | [Board Connections](#) | [Product Connections](#) |

1. Click Log-In

2. Click "Separate Log-in"

3. AGENCY Log-In

Username | Password

Remember my login on this computer

▶ We have a separate login for agencies
I do not have an account and would like to register

▶ Forgot your password?

Agency Login

REGISTERED AGENCIES

Agency Name | Password

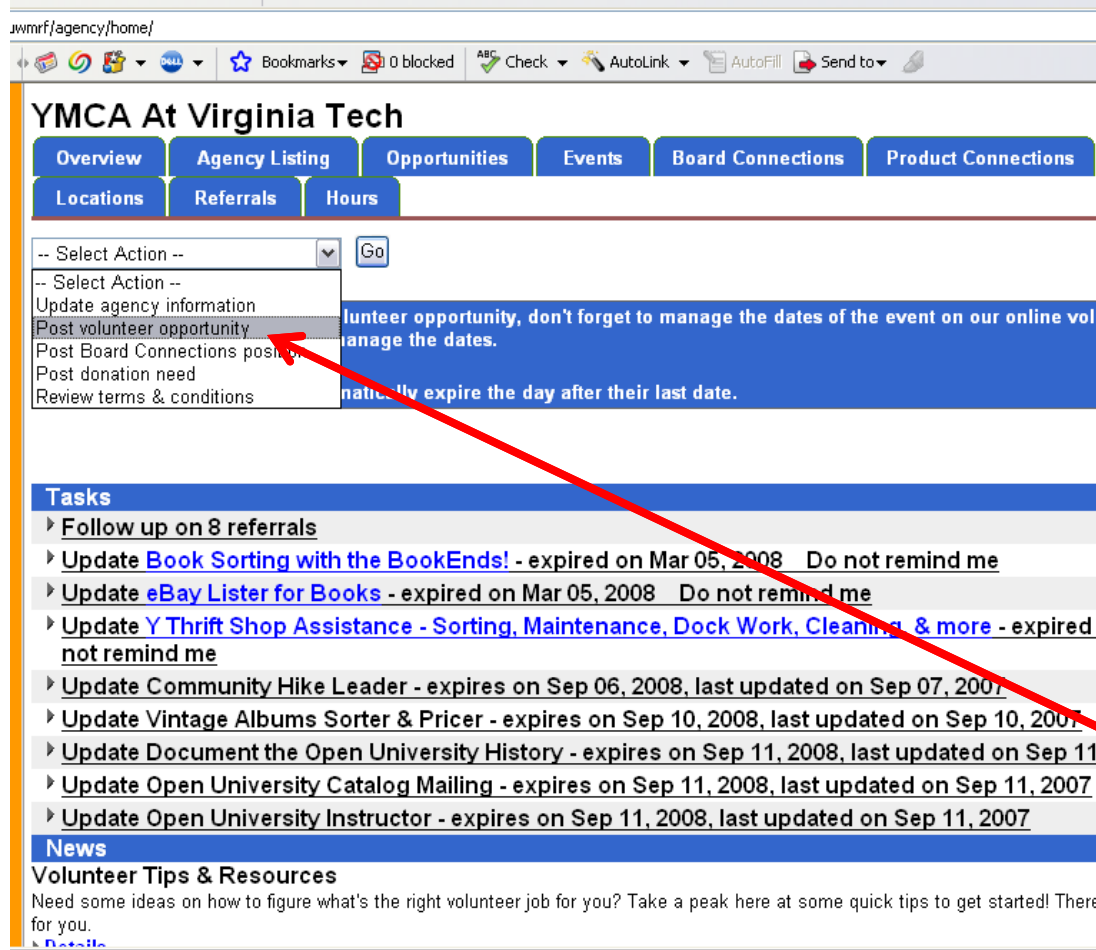
Go!

▶ Forgot your password?
▶ Need help logging in?

NEW AGENCIES

▶ Register here!
▶ Who should sign up?
▶ FAQ

Step Three: Create A Listing



The screenshot shows a web browser window with the URL `jwmrf/agency/home/`. The page title is "YMCA At Virginia Tech". The navigation menu includes "Overview", "Agency Listing", "Opportunities", "Events", "Board Connections", "Product Connections", "Locations", "Referrals", and "Hours". A dropdown menu is open, showing options: "-- Select Action --", "Update agency information", "Post volunteer opportunity", "Post Board Connections position", "Post donation need", and "Review terms & conditions". A red arrow points to the "Post volunteer opportunity" option. Below the menu, there are sections for "Tasks" and "News". The "Tasks" section lists several items with expiration dates, such as "Update Book Sorting with the BookEnds! - expired on Mar 05, 2008". The "News" section is titled "Volunteer Tips & Resources" and includes a link to "Details".

- From this screen, you can post an opportunity, change or update current listings, and more. (We'll get to that later.)
- Click "Post Volunteer Opportunity."

Step Four: Listing Basics

org/uwmrf/agency/home/opp/general-edit.tcl

Go [0 blocked] Check AutoLink AutoFill Send to

choose to volunteer with you. Please give this some thought.

1. * Headline for this opportunity
Y Book Fair Set-Up

2. * Describe this volunteer opportunity (Please use complete sentences). Some people have found real stories to be volunteers to your agency.
Help the Y set-up for its annual book sale -- over 10,000 books to unpack, display, and get ready. This is a wonderful opportunity for a group or individual.

Length: 158

3. Do you have any requirements of your volunteers? For example, is there a training requirement? Are there any limitations for this volunteer for this opportunity? (Please use complete sentences) .
None. If you can't lift boxes, no worries, there are plenty of folks who can.

Length: 78

4. Web site address:
www.vtymca.org

5. * Opportunity contact
Ingrid Baker, ingrid@vtymca.org

6. * Opportunity location
1000 North Main Street Blacksburg, VA 24060

Save and Continue

- Be specific on who you need and what skills they may need. Make your descriptions fun or serious – have a personality!

Step Five: Listing Specifics

Internet Explorer

Search Favorites

f/wmrf/agency/home/opp/categorize.td?opp_id=10288733629&project_id=&progress_bar=opp%5f10288733629&whole_pipeline_p=t&return_url=%

0 blocked Check AutoLink AutoFill Send to

Technology Teen Pregnancy
 Transportation Urban
 Women's

With which group(s) would the volunteer(s) work?

Infants / Preschoolers (0-4) Children (5-12)
 Adolescents (13-17) Young Adults (18-25)
 Adults (26-54) Older Adults (55+)
 Abused / Battered Disabled / Ill
 Disaster Victims Families / Parents
 Govt Aid Recipients Homeless
 Law Offenders Low-income / Poverty
 Men Military
 Students Minorities
 Women Religious Groups

When do you need volunteers?

Evenings Monthly
 Occasional One-Time
 Weekdays Weekends
 Weekly

What types of volunteers do you accept for this position?

Children (5-12) Adolescents (13-17)
 Young Adults (18-25) Adults (26-54)
 Adults (55+) Small Group (2-10)
 Large Group (11+) Individual
 Families Unpaid Interns
 Court-appointed

Save and continue

- These check-box areas allow you to describe WHO would be an ideal volunteer and HOW you will use them. Potential volunteers will be searching on these key areas.
- If you are checking all of the boxes, rethink your listing. Not everything is for everyone.

Step Six: Finished! Now more...

The screenshot shows a web browser window with the address bar containing a URL. The browser's toolbar includes icons for home, back, forward, and search, along with a search engine dropdown. The page header features the logos for 'Town of Blacksburg' and 'United Way of Montgomery, Radford & Floyd'. A red text block states: 'The Town of Blacksburg helps provide this local United Way community building program, connecting individuals to volunteer opportunities & donated goods to charities locally.' Below this, there are navigation links: 'powered by United eWay', 'myHome | Contact Us | About Us | Logout'. A red arrow points from the 'myHome' link to the 'Y Book Fair Set-Up - Registration Complete' section. This section includes a progress bar with five steps: 'Step 1 General Information', 'Step 2 Categories', 'Step 3 Feedback (if needed)', 'Step 4 Coverage', and 'Done'. Below the progress bar, a blue text block reads: 'Your opportunity named "Y Book Fair Set-Up" is now registered. Information has been sent to one of our administrators for review. Once your listing is approved, it will appear in the online directory.' At the bottom of this section, there are two links: 'Manage this opportunity' and 'Add another opportunity'.

mrf/agency/home/opp/done.tcl?opp_id=10288733629&project_id=8&progress_bar=opp%5f10288733629&whole_pipeline_p=t

Bookmarks 0 blocked Check AutoLink AutoFill Send to

Blacksburg Town of Blacksburg

United Way of Montgomery, Radford & Floyd

United Way

The Town of Blacksburg helps provide this local United Way community building program, connecting individuals to volunteer opportunities & donated goods to charities locally.

powered by *United eWay*

[myHome](#) | [Contact Us](#) | [About Us](#) | [Logout](#)

Y Book Fair Set-Up - Registration Complete

Step 1 General Information	Step 2 Categories	Step 3 Feedback (if needed)	Step 4 Coverage	Done
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Your opportunity named "Y Book Fair Set-Up" is now registered. Information has been sent to one of our administrators for review. Once your listing is approved, it will appear in the online directory.

- ▶ [Manage this opportunity](#)
- ▶ [Add another opportunity](#)

- After it is reviewed, your listing will be posted for hundreds of potential volunteers to see.
- Now click on "myHome"

Volunteer Solutions

- List items you are in need of
- Search for potential board members
- Add your events to a community calendar**
- Manage your listings...and much more!

The screenshot shows a web browser window displaying the United Way of Montgomery, Radford & Floyd website. The page features the logos for Blacksburg and United Way. A red text block states: "The Town of Blacksburg helps provide this local United Way community building program, connecting individuals to volunteer opportunities & donated goods to charities locally." Below this, there are navigation links: "powered by United eWay", "myHome", "Contact Us", "About Us", and "Logout".

The main content area is titled "Product Connections - Your Needed Items" and includes a navigation menu with buttons for "Overview", "Agency Listing", "Opportunities", "Events", "Board Connections", "Product Connections", and "Contacts". Under "Product Connections", there are sub-buttons for "Locations", "Referrals", and "Hours".

A sidebar on the left contains links for "Product Connections", "Needed Items", "Available Items", "Your Inquiries", and "Email Alerts".

The main content area displays a table of "Product Connections - Your Needed Items" with 5 results. The table has columns for "Name", "Quantity", "Posting Date", and "# Inquiries". Each row includes a "Details" link.

Name	Quantity	Posting Date	# Inquiries
1 After School Program Supplies	Craft supplies and healthy snacks and drinks for 6 After School Program Sites	Jul 18, 2008	0
2 Educational Toys	Toys for 20-30 international children	Dec 3, 2006	0
3 Snacks For Children	Snacks for 50 children	Dec 3, 2006	0
4 Gift Certificates For Alternative Break Trips	1	Dec 3, 2006	0
5 Janitorial Equipment	1	Dec 3, 2006	0

Below the table, there is a link: "Post an item that your agency needs".

VT-Engage – Get Involved

Visit the VT-Engage website periodically – stay engaged with events like Gobblerfest!

Need immediate help? Post on Volunteer Solutions, but also e-mail VT-Engage to let them know you have an urgent need.

The image shows the top portion of the Virginia Tech website. At the top left is the Virginia Tech logo with the tagline "Invent the Future". To the right of the logo is a navigation bar with links: "We Remember", "My VT", "VT News", "Campaign for Virginia Tech", "A to Z Index", and "Directory". Further right is a search bar with the text "Search Virginia Tech" and a "GO" button. Below the search bar are two radio buttons labeled "People" and "Pages".

Below the navigation bar is a "QUICKLINKS" menu with a right-pointing arrow. The menu items are: "Virginia Tech Home", "Outreach and International Affairs", "Service-Learning Center", "VT-ENGAGE Home" (which is highlighted with a white arrow), "Mission", "History", "Recent News", and "Find volunteer opportunities".

To the right of the quicklinks menu is a large banner image. The banner is divided into three vertical panels. The left panel shows a woman with short brown hair speaking at a podium. The middle panel shows two women, one wearing a blue Virginia Tech hoodie, looking at a book together. The right panel shows a group of people outdoors near a body of water, with some people sitting on the grass and others standing. The text "VT-ENGAGE" is overlaid in large white letters across the bottom of the banner image.

At the bottom of the banner is a green bar with the text: "Are you engaged yet? Find a place to volunteer your time and talents!"



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Volunteer Solutions